

La Paz Youth Livestock Committee

Bylaws

The purpose of the La Paz Youth Livestock Committee shall be to function as an adult body organizing and directing the Youth Livestock activities within the guidelines established by the La Paz County Fair Board in cooperation with the Extension 4-H Program of the La Paz County and the Future Farmers of America Program of the Parker Unified School System. The primary purpose of the Committee shall be to organize, guide, and supervise all related details of the livestock show, auction, and disposition of animals in relation to the La Paz County Fair.

The La Paz Youth Livestock Committee shall collect all monies due as the result of the Youth Livestock Auction. After deducting a sale commission, which shall be established annually, the Committee shall make disbursements due to 4-H and FFA participants and charitable organizations. The Committee shall not be held responsible for any actions in violation of the rules set forth in the current La Paz County Fair book.

Membership shall be eighteen (18) members, including a four (4) person Executive Board composed of the Chairman, Vice Chairman, Secretary and Treasurer. Nominees to the Committee shall be individuals from within the La Paz County interested in assisting with Youth Livestock activities. Officers of the Executive Board shall be elected from within the members of the Committee for one year term. Committee elections shall be made at the regular meeting of the Committee in September each year. A majority of the members present shall constitute a quorum at regular meetings provided a minimum of four (4) voting members are in attendance.

The Chairman shall not serve more than three (3) consecutive terms. The Chairman must step down for a minimum of one year before accepting the Chairmanship again. The Committee accepts Robert's Rules of Order Newly Revised as its source for Parliamentary Procedures.

The Chairman, at his/her discretion, or at the request of four (4) or more members, may call a special meeting of the Committee. A special meeting must have a minimum of four (4) voting members in attendance to conduct business. In the event that any Committee member is absent from three (3) regularly called meetings of the Committee within a one year period, without sanction, that member may be replaced at the discretion of the Committee membership. In the event members do not attend at least 75% of the meeting, they will not be eligible to vote.

Code of Ethics

As a member of the La Paz County Youth Livestock Committee, I will:

- Listen carefully to my Committee colleagues
- Respect the opinion of fellow Committee members
- Respect and support majority decisions on the Committee
- Recognize that all authority is vested in the full Committee when it meets in its legal session
- Keep abreast of developments relevant to issues that may come before the Committee
- Participate in Committee meetings and actions
- Bring to the attention of the Committee any issues I believe will have an adverse impact on the La Paz County Youth Livestock Committee, the La Paz County Fair Association, and the communities we serve
- Attempt to understand and interpret the needs of those we serve to the Committee, and interpret the actions of the Committee to those we serve
- Refer perceived complaints or problems through the Chairman of the La Paz County Youth Livestock Committee
- Be an advocate for all of the Youth in La Paz County
- Be an advocate for all of the business community
- Recognize that my job is to ensure that the Committee is well managed, not to manage the Committee
- Consider myself as "trustee" of the LPCYLC and do my best to ensure that it is well maintained, financially secure, growing, and always operating to the best interest of the LPCYLA and community
- Always work to learn how to do my job better
- Declare conflicts of interest between my personal life and my position on the Committee, and abstain from voting or discussion when appropriate

As a member of the Committee, I will not:

- Criticize fellow Committee members or their opinions, in or out of the board room
- Use LPCYCL for my personal advantage or that of my friends or relatives
- Discuss the confidential proceedings of the Committee outside of the board room
- Promise before a meeting how I will vote on an issue
- Interfere with the duties of the Chairperson or undermine the Chairperson's authority with staff members

Guests that would like to attend an organized meeting must request to be put on the agenda 7 days prior to the date of the monthly livestock meeting. Guests will be given an allotted amount of time to speak on their matters from the Chairman depending on the number of guests requesting to attend.

Committee members are to be in good financial standing with the Committee at all times. Any Committee member having an unpaid balance to the committee of longer than 90 days will be recommended for removal from the Committee by a majority vote of the Executive Board. If removed, a replacement will be selected and installed immediately. Once removed from the committee, the individual may not be considered for membership for one year.

Revision of the May 1996 Committee Bylaws requested per Committee action at the regularly scheduled Committee meeting held September 27, 2011. Additional revisions were requested at the January 2012 meeting and are to be discussed at the February 2012 meeting. Revised per the committee at our January 2018 meeting.

POLICY AND PROCEDURES FOR STANDING COMMITTEES

The Board of Directors of the La Paz County Fair Associations, Inc., hereby sets the Policy and Procedures to be followed by the Junior Livestock Committee.

The Committee shall choose a Chairperson. The Chairperson shall then set forth the rules and regulations and appoint committee members to carry out the duties of the Committee.

The Committee shall provide a report to the La Paz County Fair Association Board of Directors, one (1) time per month, in writing or send a representative to appear in person at the regular meeting of the La Paz County Fair Association Board of Directors. The Committee shall provide the Fair Board of Directors with a copy of all Minutes of the Committee meeting.

A Bank Account shall be set up by the Committee. Such Account shall be maintained by the Committee at the direction of the La Paz County Fair Association, and shall be subject to an annual audit. Two signatures shall be required on this account.

The Committee's Financial recording period shall be the same as the La Paz County Fair Association which is July through June of each year.

The Committee may appoint or elect a new Chairperson according to the Rules and Regulations set forth by the Committee. The Chairperson shall inform the La Paz County Fair Board of Directors, in writing, of any and all changes in the Committee members and/or their function on the Committee. The Committee shall provide the Board with a copy of the Committees Rules, Regulations, and Procedures in writing one (1) time per year, or as changes occur.

*Last updated 9/25/2018 as per or January meeting minutes